

## SANDLEHEATH PARISH COUNCIL

Minutes of a meeting of Sandleheath Parish Council held on Monday 29<sup>th</sup> March 2010 at St.Aldhelm's commencing at 7-30pm

PRESENT: Chairman - Mr S.Daykin  
Vice-Chairman - Mr R.Fenn  
Councillors - Mr D.Dean, Mr B.Martin & Mr P.Stockton  
Clerk to the Council - Mr B.Shemmings

Also in attendance were Mrs R.Rutins & Mr A.Glass (NFDC Standards Cttee), County Councillor Mr E.Heron & District Councillor Dr M.Whitehead. In addition there were nine village residents as detailed in the attendance book.

The Vice-Chairman (Mr Fenn) temporarily took the Chair until the Chairman arrived.

### 10.29 Apologies for absence

These were received from parish councillors Mr G.Maynard & Mrs K.Coyle

### 10.30 Any declarations of interest by any councillor on any agenda item

There were no declarations of interest declared

### 10.31 To welcome members of the NFDC Standards Committee

The Vice-Chairman welcomed Mrs Rosemary Rutins & Mr Allan Glass to the meeting. Mr Glass said that the Standards Cttee is trying to raise its profile amongst town & parish councils & to promote awareness of the need for all councillors to comply with the code of conduct, particularly in regard to the declaration of interests at meetings. Mrs Rutins reminded councillors of the Code of Conduct training sessions being organised by NFDC, the next one being on Thursday 24<sup>th</sup> June at 7pm in Lyndhurst.

### 10.32 Minutes of Previous Meetings (22<sup>nd</sup> Feb & special meeting on 18<sup>th</sup> March)

The minutes of both meetings were considered, agreed & signed as a correct record of the business transacted.

### 10.33 Matters Arising

#### a) Highways

It was confirmed that the white lining had been completed in Scats Lane at its junction with the Alderholt Rd. It remains to be seen whether or not it will act as a deterrent to any speeding vehicles. The Clerk & Vice-Chairman reported on the village walkround with the HCC Highways Superintendent on the 26<sup>th</sup> February. The points noted for repair work were the manhole outside Myrtle Cottage in Alderholt Rd, the patching which needs to be done to the crumbling edges outside Redcote in Alderholt Rd & the overflow at the bottom end of Alderholt Rd where the gate into the field is situated – the drains nearby were flowing properly. The Highways Superintendent confirmed that he had already acted on the complaint about the loose drain covers in Main Rd. He took note of the

mess left by the gas workings outside the allotments in Scats Lane. He also confirmed that the broken road directional sign at the crossroads had been notified & repairs would be taking place shortly. Cllr Edward Heron reported that the County Council were still trying to catch up on the road repairs/pot hole repairs arising from the severe winter weather. The reports were noted

b) Speed Checks

The Clerk said that following the speed information that arose from the speed monitoring devices in Main Rd & Alderholt Rd he had again recruited the help of Cllr Heron in respect of requesting HCC Traffic Management to place these devices on the Damerham side of the crossroads & in Rockbourne Rd itself near the start of the 30mph speed limit and the crossroads. It had been confirmed by Martin Wiltshire (of HCC Traffic Management) that these speed monitoring devices would be installed. The Clerk said that the conclusion of the road works on the A338 at Downton was imminent. Thanks were accorded to the district & county councillors for their work in pressing Wiltshire Highways not to close the A338 for the period of the roadworks, thus ensuring that the local diversion roads were not abnormally overloaded with additional traffic.

c) Village Entry Sign

Mr Stockton asked for clarification by council members following their decision at the last meeting. After debate it was agreed that Mr Stockton would draw up a new design/plan to incorporate the ideas put forward. & to keep in line with the Hampshire Highways policy

d) Methodist Church directional sign

The Clerk said that he had forwarded to Carol Toms at NFDC a photograph of the sign & a request that it moved higher & the furniture on the post to be tidied up. District councillor Dr Whitehead said that she would take the matter up with the NFDC officer concerned.

e) The Common

The Clerk said that he had now confirmed with Steve Jones at NFDC that the parish council had accepted his quote for cutting the Common. The first cut was scheduled to take place during the second week in April. The Clerk said that he was advised by Steve Jones to talk to the operative about cutting the paths on the Common. The dates when the community service workers will be on the Common would be the 10<sup>th</sup>, 17<sup>th</sup> & 26<sup>th</sup> April. A programme of work had been devised by Mrs Coyle. The report was noted.

f) Citizen of the Year nomination

The Clerk reported that only one nomination had been received since the last meeting & this was for Mrs Rickman. Therefore because of the time factor he had put forward Mrs Rickman's name to the Fordingbridge Rotary Club as the Sandleheath Parish Council's nominee. The council members endorsed the action of the Clerk.

#### 10.34 Planning

a) Planning Applications

The meeting considered the undermentioned planning applications:  
10/95329 Mr G.Read & Mrs M.Bailey Commercial development for B1, B2 & B8 use (outline application with details only of access)(extension of

time limit of planning permission 06/89204) Land adjacent to unit 17 Sandleheath Industrial Estate, Old Brickyard Rd.

It was proposed by Mr Stockton & seconded by Mr Fenn "That the matter be left to the District Council's officers to decide under their designated powers." This was put to the vote & carried unanimously.

10/95292 Mr G.Douglas single-storey side extn; two-storey rear extn 2 Holly Villas, Scats Lane

Following a short report from the planning sub-cttee it was moved by Cllr Dean & seconded by Cllr Martin "That the application be supported."

This was put to the vote & carried unanimously.

10/95269 Mr J.Crouter Single-storey front & rear extns 5 Elms Close.

Mr Dean, on behalf of the sub-cttee, that the extensions planned were of a significant extent, especially the front extension. He felt that whilst they were not recommending a rejection of the application nevertheless our worries about the significant extensions, especially to the front of the property, should be made known to NFDC but the decision be left to the NFDC officers using their delegated powers. It was therefore proposed by Mr Dean & seconded by Mr Martin "That the parish council is worried by the proposed size of the extensions, especially the front extension, but the decision be left to the District Council's officers using their delegated powers." This was put to the vote & carried unanimously.

b) Decisions taken by NFDC Planning Authority

10/95086 Mr R.Roach First floor side extn (extension of time limit of planning permission 07/89842) Silver Trees, Main Rd, Sandleheath  
Planning permission granted subject to the normal conditions.

c) Other planning matters

- i) TPOs granted for five oak trees on the land of Sandle Court, Rockbourne Rd, Sandleheath
- ii) The Chairman reported on events following the NFDC letter regarding possible sites for affordable housing. Following a point made by a council members it was agreed that the NFDC should be reminded it is Parish Council policy as laid down in our latest housing needs survey that there is a need for 6 affordable houses only. The 10 dwellings mentioned in the NFDC letter tends to confuse the situation & this should be corrected.

### 10.35 Finance

a) Current situation

Current account £552.36 Deposit account £1304.47 & Treasurer Trust account £306.01

b) Parish Council insurance

Following a report from the Clerk it was agreed by the council members that for the 12 months from the 1<sup>st</sup> June 10 the insurance for the Parish Council be covered by Aviva at a premium of £282.22. The Clerk confirmed that there had been no response from current insurers Zurich for advice on risk assessment for the annual bonfire.

c) The Clerk confirmed that the Audit Commission had now submitted the annual return form which was to be completed not later than 12<sup>th</sup> July. The parish council has been selected to be amongst the 5% sample for

intermediate audit, which means additional information has to be supplied by the Clerk.

- d) The council members approved the following invoices;  
HALC annual affiliation fee/NALC levy £191  
Parish of Fordingbridge hire of hall fee for 18<sup>th</sup> March £6  
Cheques for these amounts were drawn

10/36 Refreshing the Village Plan

The meeting approved the revised letter to villagers prepared by Mr Maynard. Agreed that the word “referendum” which appears at least twice should be replaced probably by the word “survey”. It was agreed that the actual Annual Parish Assembly be taken in two parts, namely a formal section to deal with such matters as minutes from last year’s Assembly, Chairman’s report etc & then the refresh of the Village Plan. The Clerk would speak to Mr Maynard regarding the slight re-wording of the letter to village residents.

10.37 Village Design Statement

It was agreed that a new revised graphical design statement would be available at the 10<sup>th</sup> May annual general meeting of the Parish Council.

10.38 Correspondence

The Clerk distributed to members a letter from Cllr Gerald Veron-Jackson, the leader of the Portsmouth Unitary Authority regarding the disbanding of Southsea Town Council & from Cllr Ken Thornber, the leader of the HCC, regarding the provision of extra salt bins throughout the county. The Clerk said that due to illness he was unable to attend the 25<sup>th</sup> March NFDC meeting of Town & Parishes Working Together.

10.39 Any other business

A resident raised a point regarding the Citizen of the Year nomination.

10.40 Date of Next Meeting

Monday 10<sup>th</sup> May at 7-30pm which is the AGM of the Parish Council

The Chairman closed the meeting at 8-40pm