

Minutes of the Annual General Meeting of the Sandleheath Parish Council held at St.Aldhelm's on Thursday 24<sup>th</sup> May 2012 commencing at 7-30pm

PRESENT: Chairman - Mr S.Daykin  
Vice-Chairman - Mr R. Fenn  
Councillors - Mr D.Dean, Mr B.Martin, Mr G.Maynard, Mr  
JP Stockton & Mr D.Wright  
Clerk to the Council - Mr B.Shemmings

Also in attendance were district councillors Ms Ann Sevier & Ms Roxy Bellows and county councillor Mr E.Heron plus village residents as detailed in the attendance book

The Clerk temporarily took the Chair & welcomed all in attendance to the AGM.

12.45 Apologies for absence

There were no apologies registered.

12.46 Any declarations of interest by any councillor on any agenda item

12.47 To elect a Chairman for the forthcoming year

Cllr Stockton proposed Cllr Daykin as Chairman. This was seconded by Cllr Maynard. There were no further nominations & the Clerk declared Cllr Daykin elected unopposed.

The Chairman then resumed as Chairman of the meeting

12.48 To elect a Vice-Chairman for the forthcoming year

Cllr Daykin proposed & Cllr Martin seconded that Cllr Fenn "That Cllr Fenn continue as Vice-Chairman for the forthcoming year". There were no further nominations & Cllr Fenn was elected unopposed

12.49 To consider any amendments to Standing Orders

No amendments were tabled - the Clerk said that under the new Localism Act there will be a need to agree a new Code of Conduct. Documentation from NFDC had been circulated to councillors. The Clerk said that he would draft something for the next meeting of the council.

12.50 To confirm responsibilities of Parish Councillors

The undermentioned responsibilities for council members were agreed:

Planning – Cllr Daykin, Cllr Dean, Cllr Martin

Highways/Transport – Cllr Fenn Web-site – Cllr Wright

Industrial Estate, Community PR, Village Plan – Cllr Maynard

The Common/Footpaths/Environment – Cllr Stockton, Police Liaison –Cllr Stockton

It was agreed that in view of the fact the local paper no longer has any reference to parish council reports there was no need to appoint a Press Officer. Anything that need Press attention would be dealt with by the Clerk.

12.51 Minutes of the Previous Meetings of the Council 29<sup>th</sup> March & 19<sup>th</sup> April

The minutes of these meetings were read, approved & signed as a correct record of the business transacted.

## 12.52 Matters Arising

### a) Community Speedwatch/Correspondence with Forres Sandle Manor School

Cllr Wright confirmed that he would be attending a training session in the use of the speedwatch camera sometime next month. Cllr Stockton has not been offered a date as yet. Cllr Heron said the Chairman of Damerham PC who were taking the lead in the community speedwatch had expressed his dismay at the time it has taken to get training off the ground. Cllr Heron said that if Cllr Stockton had not received notification of a date for attendance at a training session soon he would check up to ascertain what the hold up was.

In respect of the Forres Sandle Manor School request for a SID he said he had received from Allan Ellis (NFDC) a copy of his email to the head of the middle school outlining the points relating to a new school sign on Main Rd plus 30mph repeaters, to be installed within three months. Also new “give-way” lines at the entrance road to the school. A SID to be installed at a location opposite the school, the cost to be borne by the school. The report was noted

### b) Highways

Cllr Fenn reported that following a recent walkround the blockage down Alderholt Rd with the ditch overflowing was due to a football blocking the exit hole. This caused the road to be flooded. Potholes have been filled-in. The road joints outside “Meadowside” in Alderholt Rd & the Methodist Chapel are to be completed – there may be a need for a road closure to ensure the work is done properly. The drain cover outside “Kenholme” in Alderholt Rd to be repaired. Cllr Fenn also said that Paul Garrod & colleague from HCC had been recently looking at the layout area at the Main Rd/Scats Lane entrance and also the kerbing on the exit from Alderholt Rd on to Main Rd which will need widening when the new Main Rd/Scats Lane entrance work is carried out. In addition the Highways Superintendent (Bob Brown) had not agreed to the request from the Methodist Church for the ground in Scats Lane outside the allotments being levelled out to make a parking area for cars using the church. It was agreed that the Clerk should make contact with the owner of the property whose tree branches overhang & partially block the new village entry sign & request that they trim the branches concerned.

### c) Main Rd/Scats Lane

The Clerk said that he had received from Paul Garrod (HCC) confirming that they will be marking out the new road kerb line at the entrance to Scats Lane from Main Rd. They would also look at the suggested kerbing at the corner of Alderholt Rd & Main Rd. Whilst officials had looked the Scats Lane/Main Rd junction no markings had been carried out yet. The Clerk said he would have a word with Paul Garrod

### d) The Common

The Clerk reported on the work carried out by the community payback personnel in early May. He said that they had, in his view, done a very good job overall. A short debate ensued & it was generally agreed that the council were satisfied with the work done. The Clerk then reported on correspondence with a resident who was complaining about the cutting of the Common & the fact that it could interfere with the environment of the

wildlife who live on the Common. After a full debate it was summed up by the Chairman explaining that the council's policy was to ensure the Common is cut appropriately, with recognition being taken of the local environment in the immediate area.

It was agreed that the Clerk will post on the Common gate a note to the effect of indicating the telephone number(s) of the keyholders to the lock on the gate.

It was agreed that Cllr Maynard will write up a paper outlining the modus operandi in respect of Common maintenance.

e) Future of St.Aldhelm's

The Chairman said that there was nothing further to report back at this stage. Rumour has it that the Hyde Band have been given a further year's rental agreement for the use of St.Aldhelm's.

f) Village Design Statement

Cllr Stockton said that the design statement is nearly completed – he is just awaiting a further map from Sharon Elson, from NFDC, This map will indicate the gaps between Sandleheath & Ashford & Sandleheath and Damerham.

g) Parish Lengthsman scheme

The Clerk said that following a lengthy period of advertisement Fordingbridge TC will now interview applicants for the position & make the appointment.

## 12.53 Planning

a) Planning applications

There were no planning applications for consideration.

b) Decisions taken by NFDC Planning Authority

12/98441 Mr & Mrs Allen 1<sup>st</sup> floor side extn;single storey rear extn; pitched roof over existing garage; fenestration alterations; pitched roof over front porch;flue;detached garage Lower Heathfield, Main Rd  
Planning permission granted with conditions

12/98345 Forres Sandle Manor Trust Continued siting of temporary classroom building (Variation of Condition 1 of Planning Permission 93713 to allow building to remain for a further 5 years. Forres Sandle Manor School, Marl Lane, Sandleheath

12/98414 Mr L.Russell & Ms Pigot Detached garage, Sandlegate, 1 Sandle Copse, Sandleheath  
Planning permission refused

There were no other planning matters.

## 12.54 Finance

a) Current financial situation

Current account £4636.29 Deposit account £1306.54 Treasurer Trust account £499.31

b) Annual accounts

The meeting ratified the annual accounts and confirmed that the Chairman & Clerk should sign the Audit Commission's Annual Return in respect of the Accounting Statements & Annual Governance Statement.

The Clerk said that as a result of the Localism Act the Audit Commission will be taking a different role in respect of local council accounts. From

the next financial year 2012/13 the external auditor for this area will be BDO LLP. According to the information sent out by the Audit Commission there appears to be no charge for the external audit providing it is a basic audit & the income/expenditure band is not more than £10,000.

c) Outstanding invoices

The meeting considered & approved the following invoices:

Chairman's allowance	£ 50-00
Hampshire Probation Trust	£ 70-00
Accurate & Precise (internal audit fee)	£ 80-00
B.Shemmings (1/4 annual remuneration & expenses)	£564-59
NALC (LCR subscription)	£ 15-50
HALC (annual subscription – affiliation fee)	£217-00
Came & Co (annual insurance premium)	£ 298-26

Cheques were drawn & signed for these amounts

12.55 Village Entry Sign

Cllr Stockton explained that there was a dilemma now that the Highways Dept had erected a new sign at the eastern entrance to the village. It was probable that the new sign was quite expensive & to have it removed to be replaced by the proposed sign previously discussed by the council could be seen by the council tax payers as a waste of taxpayers money. He therefore felt that a sign on say the Common would be a good alternative, bearing in mind the Common was the heart of the village. Other councillors expressed their views & it was agreed that the sub-committee who had put forward the original village entry sign should investigate the erection of a sign on the Common.

12.56 Queen's Diamond Jubilee

Cllr Dean reported that insofar as the village is concerned there will be the "posh picnic" on the Common & a pyrotechnic event in the evening . Additionally the pupils of Forres Sandle Manor School were going to commence a time capsule handwriting what it is like being in 2012 & what it means to be at FSM School & also writing a letter to a person in the future explaining what life is like in 2012, how they celebrated the Jubilee & what are their predictions as to what the world will be like in 50 years time. They asked that perhaps villagers could become involved eg photographs of local people, predictions for the future etc. The capsule would be ready by end of term to be locked away in a safe place, such as the Methodist Church. It was felt a good idea that the village could get involved.

12.57 Village Shop

It was reported that the "on-off" auction of the shop appears to be on again, with an auction date of 11<sup>th</sup> July. The Clerk was asked to find out from Land Registry whether the driveway in front of the shop actually belonged to the shop.

In response to a request from the shop management for the telephone box to be removed from outside the shop because the telephone is out of order & British Telecom were not carrying out repairs it was agreed that, in fact, the box should remain & Telecom approached with a strong request that repairs be carried out on the "out of order" telephone.

12.58 Correspondence

- a) The meeting agreed that the Clerk, Maggie Kimberley & Nigel Poulton should be put forward to represent the village at a “Diamond of the New Forest” event at NFDC Lyndhurst on the 19<sup>th</sup> June hosted by the new Chairman of the District Council, Alexis McEvoy.
- b) The Clerk explained that he had been sent an email from residents who live near St.Aldhelm’s complaining about the noise from the band on band practice nights. The band had installed some sound proofing at the windows of St.Aldhelm’s. The residents were not asking the council to become involved but the Clerk was asked to explain to the residents concerned if they should ask the council to take the matter up that they (the residents) should raise the matter with the environmental department at NFDC
- c) It was agreed the Clerk should circulate to councillors the letter from the Chief Constable of Hampshire to the county council & district councils on unauthorised encampments of travellers.

12.59 Any Other Business

The Clerk was asked to ascertain who placed the two logs on the edge of the at the end of the lay-by & to ask them to take the logs away as they could be dangerous to motorists.

12.60 Date of Next Meeting

Thursday 28<sup>th</sup> June at 7-30pm in St.Aldhelm’s

The Chairman thanked councillors, district & county councillors and village residents for their attendance & closed the meeting at 8-50pm