



Minutes of a meeting of Sandleheath Parish Council (SPC) held on Thursday, 19<sup>th</sup> March 2015 at 7.30pm at St Aldhelm's.

PRESENT:                                      Chairman    Mr D Wright  
    Vice Chairman    Mr R Fenn  
    Councillors    Mr K Andrews, Mr S Daykin (part) and Mr B Martin  
    Clerk to the Council    Absent

Also in attendance were District Councillors Roxanne Bellows and Ann Sevier. There were 2 village residents in attendance.

- 15.44 Apologies for absence  
Received from Cllr Stockton, Cllr Maynard, Mrs Eden and County Cllr Heron.
- 15.45 No declarations of interest by any councillor on any agenda item were made.
- 15.46 Minutes of Previous Parish Council meeting (16<sup>th</sup> February 2015).  
The Parish Council **RESOLVED** to approve the minutes as a true record and these were signed by the Chairman and filed in the Minute Book.
- 15.47 Public Session  
In absence of Cllr Daykin the Chair of Sandleheath Community Association (SCA) asked to speak during agenda item relating to St. Aldhelm's. This request was granted by the Chairman.
- 15.48 Elections. The attention of Councillors was drawn to the timeline for the 7 May elections and the requirement to deliver nomination papers by hand.
- 15.49 Sandleheath Parish Council Website. The Parish Council **RESOLVED** to approve the transfer of the Parish Council Website to hosting by HugoFox.
- 15.50 Community Speedwatch  
As we continue to operate on only 3 volunteers it had not been possible to organise a session in recent weeks.
- 15.51 Highways / Footpaths
  - a) Highways  
Cllr Fenn gave a short report. The Alderholt Road spring eruption continues to be a problem. Further repairs had been carried out but a long-term solution was still being sought.  
Alderholt Road near the crossroads is becoming increasingly damaged and HCC have been advised.
  - b) Footpaths  
Spring Lane is becoming overgrown again and will be monitored.
- 15.52 The Common
  - a) To Confirm Grass Cutting Dates for 2015. The Council approved the dates suggested by the Clerk and considered that the 6 July cutting was preferred rather than the alternative of 20 July.
  - b) Working group's update relating to the Unauthorised Encampment. In the absence of Cllr Stockton and the Clerk no update could be provided.
  - c) Update and consideration of proposal in relation to improving access. Newman's had been very busy recently but it was hoped that they would soon be able to carry out work on the common so that improved access can be addressed.

15.53 Future of St Aldhelm's

- a) Update in relation to ongoing purchase of St. Aldhelm's for the community.  
Keith Bennett, Chair of SCA, advised that progress was slow and the valuation by the church authorities was still awaited.
- b) Update in relation to district and county councillor grants re St Aldhelm's Funding Request.  
All grants have now been received. The Chairman expressed his thanks to District Councillors present.

15.54 Update in relation to ongoing progress with cycle path scheme and allocation of Section 106 monies

Cllr Bellows reported that costs were being finalised in relation to surfaces and it was hoped to start work by early Summer.

15.55 Consideration of possible tasks for Parish Lengthsman to undertake. No fresh suggestions were forthcoming.

15.56 Review of Policies and Procedures. The reviewed Standing Orders were discussed and the change to the rules on terms of office for the Chairman noted. It was agreed that, in the interests of reducing unnecessary paperwork, an additional paragraph should be added:  
"Electronic Communications.

25. Notwithstanding anything stated above, correspondence other than that requiring an original signature may be supplied by electronic means unless the recipient opts to receive printed papers."

The Parish Council **RESOLVED** to approve the Standing Orders including the Annex 2G covering the Protocol for Reporting at Meetings.

The draft Risk Assessment was considered by the meeting but discussion was deferred until the return of the Clerk.

15.57 Meetings of outside bodies.

- a) Cllr Sevier provided an update on the situation regarding unauthorised buildings in Marl Lane and Sequoia Farm.
- b) In the absence of Cllr Stockton there was no report on the Police Liaison Meeting on 10 March 2015. Cllr Sevier had also attended and reported that she got the impression that the Police considered that a possible adoption of Bye Laws for the Common would not make much difference to the way they operated.

15.58 Clerk's Report

Due to family illness the Clerk was unable to be present at the meeting.

15.59 Consideration and authorisation of training for Councillors and Clerk.

In the absence of the Clerk this item could not be discussed.

15.60 Correspondence

In the absence of the Clerk this item could not be discussed, though most items of correspondence will have been forwarded to Councillors by Email.

(Note: Cllr Daykin joined the Meeting at 8pm)

15.61 Planning

- a) Planning applications  
No new applications requiring the attention of the Council have been received.

Decisions taken by NFDC Planning Authority

**Decision on Planning Application 14/11759**

**SITE: LILACS, SCATS LANE, SANDLEHEATH SP6 1PL**

**DESCRIPTION: Roof alterations and rooflights in association with new first floor; front and rear extension; chimney; access alterations**

**DECISION: Granted Subject to Conditions**

- b) Other Planning Matters  
No other planning matters

15.62 Finance

- a) Current situation  
Current account £1558.11  
Deposit account £4310.44  
An up to date Financial Statement was prepared and forwarded to the Parish Councillors.

- b) Authorisation and signature of cheque for payment

Cheque No	Payee	Details	TOTAL COST
100753	Vicky Eden	Clerks fees & expenses Qtr#4	£548.29

- 15.63 Date of Next Meeting  
Thursday 21<sup>st</sup> May 2015 at 7.30pm in St Aldhelm's.

The Chairman closed the meeting at 8.06 pm.

Signed by Chairman .....

Dated .....