



Minutes of a special meeting of Sandleheath Parish Council (SPC) held on Thursday, 11<sup>th</sup> June 2015 at 7.30pm at St Aldhelm's.

PRESENT  
Chairman Mr. J P Stockton  
Councillors Mr. S Daykin, Mr. G Maynard, Mr. D Wright and  
Mr. B Martin.  
Clerk to the Council Mrs. V Eden

15.99 Apologies for absence  
No apologies for absence were received.

15.100 Any declarations of interest by any councillor on any agenda item  
No declarations of interest were declared.

15.101 Public Participation  
As no members of the public were present, no matters were raised.

15.102 Planning

a) The Clerk advised the following planning applications to the Council:

**APPLICATION NO:** 15/10671  
**TYPE:** Full Planning Permission  
**SITE:** 1 CORONATION TERRACE, MAIN ROAD, SANDLEHEATH SP6 1PW  
**DESCRIPTION:** Single-storey rear extension; two-storey side extension  
**APPLICANT:** Mr & Mrs D Phillips

After a short discussion, the following recommendation was **RESOLVED**:

- To recommend REFUSAL (PAR 4). Although the council supports the single storey rear extension, concerns were raised about the visual impact of the two storey side extension on the street scene and to Coronation Terrace.

The Clerk is to advise New Forest District Council (NFDC) accordingly.

b) The Clerk advised the following application for a Lawful Development Certificate to the Council. Comments cannot be forwarded in relation to this application:

15/10668 Willow Cottage, Rockbourne Road, Sandleheath SP6 1QE

15.103 Parish Council Website

Cllr Daykin advised that he was liaising with Hugo Fox so that he could have access to the site hosted by them to make amendments as reflected in the meeting dated 21<sup>st</sup> May 2015. The Clerk confirmed that she would be attending training with NFDC in relation to their website on Tuesday 16<sup>th</sup> June 2015. The internal auditor also advised that she would forward a list of all documentation that should be reflected on parish council websites by 1<sup>st</sup> July 2015 in accordance with the new Transparency Code.

15.104 Parish Council Vacancy

The Clerk advised that she had notified NFDC that the remaining space on the parish council had not been filled by co-option 35 days after the May election. Rosemary Rutins, Democratic Services Manager at NFDC, confirmed that there was no need to publicise a casual vacancy at the present time and that the Parish Council should continue to find another member, and then let NFDC know when that member is co-opted accordingly.

The Chairman closed the meeting at 7.50pm.

Signed by Chairman .....

Dated .....