



#### 16.116 The Common

- a) Report following the recent SSE repair of broken cable on the Top Common. Cllr Stockton updated the Council in relation to a live cable being found on the Common on 2nd July 2016. SSE had made repairs although their actions had raised concerns. Following several telephone calls to SSE, the Clerk confirmed that the following actions would be undertaken:
- a job has been booked for tree maintenance to be undertaken on the site following concerns that the trees are still too close to the cables. SSE will get back to Clerk with dates.
  - the problems relating to the dragons teeth have been noted and SSE is arranging for new dragons teeth to be installed. Again, SSE will get back to Clerk with dates and the company has been made aware that the site is vulnerable to unauthorised encampments, particularly at this time of year.
- Suitable signage to be displayed on the height restrictive barrier was then discussed, as an emergency number should be displayed for both companies that may require emergency access and for parishioners who may wish to report problems. It was agreed for the Clerk to contact NFDC to see if the District Council can offer an emergency out of hours service. However, should such a service not be in place, the following motion was **RESOLVED**:  
**Up to an expenditure limit of £100, a 'pay as you go' mobile phone may be purchased for the Clerk and members to use in event of emergencies**
- It was also noted to update future risk assessments following concerns raised by this issue.
- b) Update in relation to suitable action to protect Common area in front of Coronation Terrace. The Chairman advised that a further email had been received from a resident, advising that it is hoped that the work will be undertaken soon. It was noted that some cars are parking by the telegraph pole and dragons teeth, and agreed for the situation to be monitored on a regular basis. The Clerk also confirmed that the grass cutting team had trimmed around dragons teeth on recent visit.
- c) Update in relation to any other concerns. Grass cutting team are to be made aware to trim slope from Alderhot Road to Top Common on their next visit to the village on 22nd August 2016. It was also noted that a tree may need to be cut down on the right hand side of the Common. This had been looked at and no action was considered necessary although the situation is to be monitored.

#### 6.117 Highways/Footpaths

- a) Cyclepath - Cllr Stockton provided a brief update following a meeting on 15th July 2016 and minutes were distributed to councillors. An agreement is now in place with HCC in relation to the project with approximate timescales. Esther Smeardon advised that landowners are happy with the specification produced and are to grant permissive cycling rights but not dedicated rights. It was noted that the gate at the entrance to the cyclepath would need to be changed. Esther confirmed that she will now speak to NFDC to confirm the final specification and then it is hoped that the framework for pricing will then go ahead. She will also look into a possible upgrade to the bridleway as well. The members of Parish Council then considered the proposal put forward by HCC and **RESOLVED** that they were happy for the project to proceed. Esther was thanked for coming to meeting and it was noted that communication had improved.
- b) Update in relation to ongoing repairs to highways - Cllr Stockton provided an update. As yet, further work was still required to the entrance to Bishops Lane. The allotment layby had been partially completed (and scalplings have been left to finish the work required) although progress had been hindered by a car that had not been moved for several weeks. Clerk is to report via NFDC website if necessary.
- c) Update in relation to any issues with footpaths - Cllr Stockton provided an update. The annual cut has commenced down Bishops Lane but some trees have not been trimmed despite being reported. Such trimming falls outside of the Lengthsman's remit. Cllr Stockton will forward relevant grid reference to Esther Smeardon for further investigation.

16.118 Local Plan Review: Initial proposals for public consultation

Cllr Stockton advised that Part 1 of the Local Plan Review has now been published and that the deadline for comments is 16th September 2016. Cllrs Stockton and Andrews had also attended a drop in event in Fordingbridge on 26th July 2016 and highlighted several issues to the other members of the Parish Council. After a long discussion, the following motion was **RESOLVED**:

**Local Plan Review to be added to the agenda for the next meeting and for parish councillors to forward their comments prior to this meeting to the Chairman so that they can be collated accordingly. The Chairman will then draft a formal reponse from the Parish Council and forward to all members for consideration, in readiness for the meeting on 8th September 2016 in order to meet the comments deadline of 16th September 2016**

16.119 Future of St Aldhelm's

Cllr Daykin provided a short update. It was noted that Sandleheath Community Association's (SCA) solicitor had now retired and that the Church's new solicitor had made significant and material changes to the proposed lease. The matter will be reviewed by the trustees on 1st August 2016 and Cllr Daykin will report further at the next meeting.

16.120 Parish Lengthsman Scheme

The Parish Lengthsman's next visit to the village will be on 22nd August 2016 and it was agreed for the following tasks to be added to his worksheet:

- to trim of ditch alongside Alderholt Road
- following previous authorisation of expenditure up to £100, it was agreed that more scalplings were required at entrance to Top Common due to the encroachment of hedge
- to trim any overhanging brambles in Spring Lane

16.121 Meetings of Outside Bodies

No further meetings had been attended by members although it was noted that the Parish Liaison meeting had been cancelled on 14th July 2016.

16.122 To receive items of Correspondence

The Clerk advised that relevant correspondence had been forwarded to councillors via email but drew their attention to the Correspondence Overview (Appendix 1). The members were advised to note any deadlines and the following correspondence was highlighted:

- September Workshops for Parish and Town Councils: 'The Future of Local Government in Hampshire - Ringwood 14th September 2016 - Cllr Stockton will attend on behalf of the Parish Council and the Clerk will advise HCC accordingly.
- Training - Budgeting Hints & Tips - Tuesday 27th September, 10.00-15.00 - Eastleigh - £75 + VAT - The Parish Council agreed that the Clerk could attend this training with costs being shared with the other parish council that the Clerk is employed by.
- An event plan for a non-competitive cycling sportive taking place on Saturday 24th and Sunday 25th September 2016 - Wiggle New Forest 100 Sportive

16.123 Planning Applications

a) To receive and comment on applications received:

<b>NO:</b>	<b>16/10848</b>
<b>SITE:</b>	<b>LILACS, SCATS LANE, SANDLEHEATH SP6 1PL</b>
<b>DESCRIPTION:</b>	<b>Dwelling; demolition of existing</b>
<b>APPLICANT:</b>	<b>Mr and Mrs Andrews</b>

Both Cllrs Stockton and Andrews left the meeting whilst this matter was discussed and Cllr Daykin temporarily took over as Chairman. After a short discussion, the following recommendation was **RESOLVED**:

**PAR 3: Recommend PERMISSION (as the new application proposes a dwelling of smaller proportions and the costs associated with extending the existing dwelling were far in excess of replacing it altogether).**

b) To review decisions received from the NFDC Planning Authority: None received

c) Other planning matters:

**16/10855 (Lawful Development Certificate) - HILLCREST COTTAGE, ROCKBOURNE ROAD, ROCKBOURNE SP6 1QF**

This matter was forwarded for information only and no comments are required.

16.124 Matters to be raised on next agenda

- Clerk's appraisal
- Cycle path update
- Local Plan Review - Comments to be forwarded

16.125 Finance

a) To review current balances and financial position

Current account £3559.64 Deposit account £4314.98

An up to date Financial Statement (Appendix 2) was prepared and forwarded to the Parish Councillors. Quarterly bank reconciliation was signed by Cllr Maynard.

b) To authorise and sign cheques for payment

The following invoices were approved and the Council **RESOLVED** for the cheques drawn up accordingly:

Cheque No	Payee	Details	TOTAL COST
100796	Fordingbridge Town Council	Parish Lengthsman Materials	£23.70

c) To receive update re external audit. BDO telephoned Clerk on 27th July 2016 to clarify costs of height restriction barrier and padlock so audit is in progress.

16.126 Date of Next Meeting

Thursday 8th September at 7-30pm in St. Aldhelm's.

The Chairman closed the meeting at 9.16pm.

*These are draft minutes until approved at the next parish council meeting*

**Appendix 1 - Correspondence 24/06/2016 - 28/07/2016**

Date Received	Delivery Method	Received From	Details	Meeting date / Deadline / Consultation Period
24-Jun-2016	Email	The Conservation Volunteers	The Conservation Volunteers Kent, Singleton Environment Centre Newsletter June 2016	
28-Jun-2016	Email	Carbon Smart	Notification of funding available for parish councils	
28-Jun-2016	Email	Sam Jones, HCC	Update re Cyclepath	

Date Received	Delivery Method	Received From	Details	Meeting date / Deadline / Consultation Period
29-Jun-2016	Email	NFDC	New Forest District Council: Local plan review - opportunity to comment on proposals from 15 July	16-Sep-2016
29-Jun-2016	Email	NFDC	New Forest District Council - Information Bulletin - June 2016 Edition - <a href="http://www.newforest.gov.uk/CHttpHandler.ashx?id=31934&amp;p=0">http://www.newforest.gov.uk/CHttpHandler.ashx?id=31934&amp;p=0</a>	
29-Jun-2016	Email	NFDC	New Forest District Council: Lifeguard and centre nominated for UK water safety awards	
30-Jun-2016	Email	Highways	Passed to 3rd Party - Enquiry 21221379	
30-Jun-2016	Email	Fordingbridge Town Council	Lengthsman Visits	
30-Jun-2016	Email	NFDC	New Forest District Council: Rural housing week 11-17 July	
1-Jul-2016	Email	NFDC	New Forest signs up with Creative England to encourage more filming	
1-Jul-2016	Email	NFDC	Funding Presentation Event 11th July 2016	
1-Jul-2016	Email	HCC	Small Grant Scheme Deadline	
3-Jul-2016	Email	Chairman	Photos of damaged cable on Common	
5-Jul-2016	Email	The Pensions Regulator	Act now – the law has changed	1st May 2017
6-Jul-2016	Email	HALC	Letter from James Wharton MP - Devolution	
6-Jul-2016	Email	NFDC Planning	APPLICATION NO: 16/10848 - LILACS, SCATS LANE, SANDLEHEATH SP6 1PL	
7-Jul-2016	Email	ICO	ICO e-newsletter - July 2016	
8-Jul-2016	Email	NFALC	NFALC Agenda - 21.07.16	
11-Jul-2016	Email	Fordingbridge Community First Responders	Fordingbridge residents become lifesavers with Call Push Rescue	
11-Jul-2016	Email	NFDC	Show business of a different kind from New Forest District Council	
12-Jul-2016	Email	NFDC	Sparks will fly on New Forest District Council's stand at this year's New Forest Show	
12-Jul-2016	Email	NFDC	Go-ahead for ambitious New Forest seafront scheme	
12-Jul-2016	Email	HALC	Training - Budgeting Hints & Tips - Tuesday 27th September, 10.00-15.00 - Eastleigh	
12-Jul-2016	Email	HALC	A great new funding opportunity - Big Lottery Fund	
13-Jul-2016	Email	Villager	Update re Coronation Terrace	
13-Jul-2016	Email	NFDC	Invitation to Freedom of the District Ceremony - 25 September 2016	27-Jul-2016
13-Jul-2016	Email	HALC	Section 5 of Governance & Accountability	
13-Jul-2016	Email	HALC	NALC's Model Financial Regulations updated May 2016	
13-Jul-2016	Email	HALC	IMPORTANT - September Workshops for Parish and Town Councils: 'The Future of Local Government in Hampshire - Ringwood 14th September 2016	05-Aug-2016
13-Jul-2016	Email	HCC	New Grant Scheme available to Rural Retailers!	

<b>Date Received</b>	<b>Delivery Method</b>	<b>Received From</b>	<b>Details</b>	<b>Meeting date / Deadline / Consultation Period</b>
13-Jul-2016	Email	Fordingbridge Town Council	CANCELLED Parish Liaison Meeting 14th July 2016	
14-Jul-2016	Email	NFDC	New Forest District Council - Local Plan Review	
15-Jul-2016	Email	NFDC	Local plan review - opportunity to comment on proposals	16-Sep-2016
15-Jul-2016	Email	HALC	**PRESS RELEASE** Hampshire and Isle of Wight's Village of the Year sponsored by Fuller's Brewery	
15-Jul-2016	Email	Villager	Live electricity wire on Sandleheath Common	
15-Jul-2016	Email	NFDC Planning	Preliminary Briefing - Planning Application 16/10848 - Lilacs	05-Aug-2016
19-Jul-2016	Email	NFDC	Eling Experience project now on track	
20-Jul-2016	Email	NFALC	REMINDER - NFALC AGM - 21 JULY 2016	
20-Jul-2016	Email	NFALC	An event plan for a non-competitive cycling sportive taking place on Saturday 24th and Sunday 25th September 2016.	
21-Jul-2016	Email	NFDC	Councillor looks forward to new homes for local people	
21-Jul-2016	Email	Fordingbridge Town Council	Completed worksheet and next visit scheduled for 22nd August 2016	
26-Jul-2016	Email	NFDC	Electoral Registration Canvassers	
27-Jul-2016	Email	HALC	The Future of Local Government in Hampshire - September Workshops For Parish and Town Councils REMINDER	
27-Jul-2016	Email	HALC	Message from the Leader of Hampshire County Council - Serving Hampshire consultation	20-Sep-2016
28-Jul-2016	Email	HCC	Update re cyclepath	
28-Jul-2016	Email	HCC	Your Hampshire	
28-Jul-2016	Email	HALC	Village of the Year Finalists Instructions	

## Sandleheath Parish Council - Appendix 2

### Financial Statement Prepared for Meeting dated Thursday 28th July 2016

<b>Total all balances :</b>		<b>£7,874.62</b>	
<b>Balances as at :</b>			
Current (Community Account)	Deposit		
<b>£3,559.64</b>	<b>£4,314.98</b>		
<b>Payments since last meetings dates :</b>		<b>19th May 2016</b>	
Cheque No	Payee	Details	TOTAL COST
100793	Victoria Eden	Clerk's 1st Quarter's Fees and Expenses	£524.62
100794	Do the Numbers Ltd	Internal Auditor Fee 2015-2016	£155.00
100795	Avon Tree Care	Parish Lengthsman materials - Dragons Teeth	£23.76
<b>Items for payment</b>			
Cheque No	Payee	Details	TOTAL COST
100796	Fordingbridge Town Council	Parish Lengthsman materials - Dragons Teeth	£23.70
<b>Receipts since last meetings date :</b>			
Date	Received From	Details	TOTAL AMOUNT
19/07/2016	HMRC	VAT Reclaim 2015-2016	£345.12