



Minutes of the Parish Council Meeting of Sandleheath Parish Council (SPC) held on Thursday, 13th October 2016 at 7.30pm at St Aldhelm's.

PRESENT:

Chairman	Mr. JP Stockton
Vice Chairman	Mr. S Daykin (arrived at 7.34pm)
Councillors	Mr. G Maynard, Mr. K. Andrews, Mr. D Wright and Mr. B. Martin
Clerk to the Council	Mrs. V Eden

Also in attendance were 5 residents, District Cllrs Ann Sevier and Roxy Bellows, and Esther Smeardon from the Countryside Access Team, Hampshire County Council (HCC) (the latter three all left at 8.18pm)

16.147 To receive apologies for absence - Apologies received from County Cllr Edward Heron

16.148 To receive any declarations of interest by any councillor on any agenda item - None received

16.149 To approve and sign the minutes of the meetings held on 8th September 2016. The minutes of the meeting held on 8th September 2016 were read, approved and signed as a correct record of the business transacted.

16.150 Public Session - The Chairman provided an overview to the agenda and advised that clarification in relation to the Land Registry correspondence would be provided later in the meeting.

16.151 Reports by District and County Councillors - District Cllr Sevier provided a short report in relation to glass recycling arrangements. The district council is looking to reduce the number of bottle banks outside of town centres and will make extra black boxes available to residents so that glass can be collected by the home collection service as this method of recycling is seen to be more cost effective.

16.152 Matters to Report - The Clerk confirmed that the parish council comments in relation to the NFDC Local Plan Review - Part 1 had been forwarded although no feedback has been issued at the present time.

16.153 The Common

- Update in relation to signage to be displayed on the barrier - The Clerk had heard back from the Civil Contingencies and CCTV Manager at NFDC to advise that they could only offer an Out of Hours service. Following a discussion, the Clerk is to query this as the service would only be used very infrequently based on past experience. She will then return back to the members.
- Update in relation to suitable action to protect Common area in front of Coronation Terrace - The Chairman advised that an update had been received from a resident although a start date for the work to commence has not been confirmed yet. The Clerk will chase accordingly.
- Land Registry application - The Clerk advised that the Land Registry had forwarded an B13 notice of an application to register easements or other rights in relation to Appletree Cottage, The Common, SP6 1PQ. After a short discussion, the members of the parish council **RESOLVED** that they were happy to consent to the application and the Clerk will advise the Land Registry accordingly.
- Update in relation to any other concerns - The Clerk advised that the grass cutting team did trim slope from Alderhot Road to Top Common on their most recent visit to the village and that their next visit is scheduled to be on 31/10/2016.

It has been noted that the east side of the Common had sustained some vehicle damage

and that this is to be monitored.

Sandleheath Community Association(SCA) is also to forward confirmation to the Clerk that insurance is in place prior to Bonfire Night activities.

The Clerk also reminded the SCA that their notices may be placed under glass on the parish council noticeboard.

Repairs to the screws on the boards in the side of the bus shelter are still to be done and this will be reported back at the next meeting.

6.154 Highways/Footpaths

a) Cyclepath - Esther Smeardon provided an update. The path works project is now with contractors for pricing, until the deadline of Monday 17th October and it is hoped that work will commence shortly after this date. Members agreed that they did not want to have bins and benches along the cyclepath as ongoing maintenance may become problematic. Esther confirmed that she had spoken to the local businesses and no problems have been identified. She has now applied for temporary closure of the path and will return to the Clerk once start date confirmed. The Chairman thanked her for all her efforts and for coming to the meeting.

b) Update in relation to ongoing repairs to highways - Cllr Wright provided an update. A site visit with Bob Brown, Highways, to discuss all outstanding repairs in the village was held on 10/11/2016 and the following concerns have been noted:

- Soil to be put on Main Road by verge protection marker
- Scats Lane - HCC aware of ridge and this is to be repaired shortly. Bob Brown advised that he will ask about possible kerbing on corner to Alderholt Road
- Alderholt Road - 2 hour emergency service actioned in relation to pot hole near private road. Bob Brown advised that he will ask about kerbing near Common. The drain still on list for jetting.
- Painting - slow sign required on road near chapel with white lines down Alderholt Road and white line required from Scats Lane to Main Road
- Bob Brown confirmed that HCC was aware of Alderholt Road spring on right hand side
- Vegetation siding out on way to Fordingbridge

It was further noted that drainage near allotments will continue to be monitored and further work is still required to the entrance to Bishops Lane.

c) Request for possible crossing to be situated on Main Road - After a short discussion, the members agreed that they did not see a need for a crossing at the present time. Natural pinchpoints were created by cars parking on Main Road and members did not believe that a crossing would achieve purpose of reducing speed. Situation is to be monitored on an ongoing basis though.

d) Update in relation to any issues with footpaths - Esther Smeardon advised that she would be shortly liaising with the landowner for the remaining trees to be cleared on Bishops Lane and asked whether the stile was still required. If not, it was possible that the stile may be removed by either HCC or the landowner.

16.155 Future of St Aldhelm's - Cllr Daykin provided a short update. Matters are progressing although there are still some issues outstanding. Although the original solicitor employed by SCA has retired, he is still able to provide further advice.

16.156 Parish Lengthsman Scheme - The Parish Lengthsman's next visit to the village is on 14th November 2016 and the following tasks were added to the worksheet:

- The entrance to the Top Common may require more concrete at the bottom of the gateposts. The hinges and bolts on the gate may also need to be replaced.
- Vegetation to be cut back on eastside of footpath at top of Alderholt Road
- Lengthsman also to investigate fallen tree on telephone tension wire backing onto Common

16.157 Planning Applications

a) To receive and comment on applications received:

APPLICATION NO 16/11324
TYPE: Full Planning Permission
SITE: ALDERWOOD, 11 MANOR FARM ROAD, SANDLEHEATH SP6 1DY
DESCRIPTION: Single-storey front, side & rear extensions, raise roof height, dormers and rooflights in association with new first floor; fenestration alterations
APPLICANT: Mr Whatley

The Clerk confirmed that the case officer is to visit site on 14th October 2016. After a short discussion, the following recommendation was **RESOLVED**:

PAR 3: Recommend PERMISSION

Sandleheath Parish Council fully supports this application.

The property is on a large plot situated on an exclusive private estate

The proposed edition of a first floor is large, but well designed and totally in keeping with the street scene. It does not overlook neighbouring properties. There is adequate off street parking/onsite parking to support the increase in size of this property. There will be no significant impact on the street scene or the environment.

The Clerk is to advise NFDC accordingly.

b) To review decisions received from the NFDC Planning Authority:

APPLICATION NO 16/11083
SITE: BLAKES BARN CAR PARK, FORRES SANDLE MANOR SCHOOL, SANDLE MANOR DRIVE, SANDLEHEATH SP6 1NS
DESCRIPTION: Variation of Condition 1 of Planning permission 97640 to allow continued temporary siting of building for a period of 4 years (AMENDED REASON TO ADVERTISE)
DECISION: Grant Temporary Permission

c) Other planning matters:

16.158 Training - The Clerk reminded the members of 'The Knowledge' workshop on 26th October 2016 being held in Damerham. Cllrs Martin and Andrews have confirmed that they will attend.

16.159 To receive items of Correspondence - The Clerk advised that relevant correspondence had been forwarded to councillors via email but drew their attention to the Correspondence Overview (Appendix 1). The members were advised to note any deadlines.

16.160 Finance

a) To review current balances and financial position

Current account £6519.17 Deposit account £4315.73

An up to date Financial Statement (Appendix 2) was prepared and forwarded to the Parish Councillors. Quarterly bank reconciliation is to be forwarded to Cllr Maynard prior to next meeting.

b) To authorise and sign cheques for payment

The following invoices were approved and the Council **RESOLVED** for the cheques to be drawn up accordingly:

Cheque No	Payee	Details	TOTAL COST
100798	ICO	Data protection renewal	£35.00
100799	Avon Tree Care	Parish lengthsman materials - scalplings	£43.74
100800	RBL	Donation for poppy wreath	£35.00
100801	HALC	Budgeting - Tricks and Tips workshop	£45.00

- c) Update re Clerk's training. The Clerk advised that she had attended the recent Budgeting - Tricks and Tips workshop and was working on budget documentation to be discussed at the next meeting

16.161 Meetings of Outside Bodies

- The Clerk confirmed that she had attend the 'The Future of LG in Hampshire' workshop on 14th September 2016

16.162 Matters to be raised on next agenda : Budget including grant aid requests

16.163 Date of Next Meeting - Thursday 1st December at 7-30pm in St. Aldhelm's. At the conclusion of normal business, the Chairman and Parish Councillors would like to invite all those present to join them for a seasonal glass of wine and mince pie.

The Chairman closed the meeting at 8.30pm.

These are draft minutes until approved at the next parish council meeting

Appendices are also reflected on the website

Appendix 1 - Correspondence 08.09.2016 - 13.10.2016

Ref.	Date Received	Delivery Method	Received From	Details	Meeting date / Deadline / Consultation Period
1	08/09/2016	Email	Wessex Cancer Trust	PRESS RELEASE - Cancer charity calls on young supporters to design new mascot	31 October 2016.
2	12/09/2016	Email	HALC	Small Grants Scheme Countryside Access - Next closing dates	24 October and 23 January
3	14/09/2016	Email	NFALC	Devolution Consultations	20/09/2016
4	14/09/2016	Email	HALC	Hampshire Association of Local Councils 69th AGM - Saturday 22nd October 2016	
5	14/09/2016	Email	Resident	Coronation Terrace puddles - update	
6	15/09/2016	Email	NFNPA	New Forest National Park Local Plan Review	
7	15/09/2016	Email	NFDC	Improving the Vibrancy of our Town and Village Centres	
8	15/09/2016	Email	HALC	HALC and Central Heating Fund	
9	15/09/2016	Email	HALC	Hampshire County Council 'Serving Hampshire' Consultation is closing	20/09/2016
10	16/09/2016	Email	The Conversation Volunteers	I Dig Trees 2016: Free Trees for Community Groups	
11	19/09/2016	Email	HCC	Access Hampshire Newsletter	
12	19/09/2016	Email	NFDC	Community alarm launches new service	
13	21/09/2016	Email	NFDC	First New Forest Food and Drink Festival	31/10/2016 - 06/11/2016
14	21/09/2016	Email	SLCC	Precept consultation - IMPORTANT	15/09/2016 - 28/10/2016

Ref.	Date Received	Delivery Method	Received From	Details	Meeting date / Deadline / Consultation Period
15	21/09/2016	Email	HALC	2017/18 Local Government Finance Settlement Consultation	
16	22/09/2016	Email	NFALC	Hampshire Devolution consultation - NFALC responses	
17	22/09/2016	Email	NFALC	DCLG Precept Consultation	
18	22/09/2016	Email	HCC	Parish and Town Council Workshops - Locality Working Presentations	
19	22/09/2016	Email	NFALC	Devolution responses	
20	23/09/2016	Email	NFALC	UPDATED - Advance notification of cycle event - Change to route	
21	25/09/2016	Email	NFDC	Freedom Parade takes place in New Forest	
22	26/09/2016	Email	HALC	HALC E-update September 2016	
23	28/09/2016	Email	Christchurch & East Dorset	Christchurch and East Dorset Councils Local Plan Review	09/11/2016
24	28/09/2016	Email	Fordingbridge Town Council	Christchurch and East Dorset Councils Local Plan Review	09/11/2016
25	29/09/2016	Email	HALC	FREE SOCIAL MEDIA SEMINAR	
26	30/09/2016	Email	Resident	Sandleheath - Main Road - Concerns	
27	03/10/2016	Email	NFDC	New Forest District Council - Information Bulletin - September 2016 Edition - http://www.newforest.gov.uk/CHttpHandler.ashx?id=32653&p=0	
28	03/10/2016	Email	HALC	Village of the Year Winners Announced!	
29	04/10/2016	Email	NFNPA	NFNPA Local Plan Review	28/11/2016
30	04/10/2016	Email	HCC	Small Grants Scheme COUNTRYSIDE ACCESS	24 October 2016 / 23 January 2017
31	04/10/2016	Email	Harrah	HARAH Newsletter- Autumn 2016	
32	05/10/2016	Email	NFDC	Increases in kerbside recycling saves £143,000	
33	05/10/2016	Email	Hampshire Alert	Operation Pursue - Burglary Series Emerging 05/10/2016 12:52:02 [157150]	
34	06/10/2016	Email	HALC	Southern Water - Stakeholder Workshop Invite	31/10/2016
35	06/10/2016	Email	HCC	Your Hampshire	
36	06/10/2016	Email	Delichon	Chaser email re online minutes	
37	06/10/2016	Royal Mail	Land Registry	Letter received re Notice of an application to register easements or other rights	26/10/2016
38	07/10/2016	Email	NFDC	Get online week 2016	17th - 23rd October 2016
39	07/10/2016	Email	ICO	Latest news from the ICO	
40	07/10/2016	Email	NFALC	NFALC agenda for 20.10.16 at LYNDHURST	
41	09/10/2016	Email	Rotary	Fordingbridge Rotary Quiz Night - 11/11/2016	10/11/2016
42	10/10/2016	Email	Resident	Parish councillor vacancy	
43	13/10/2016	Email	NFDC	New Forest District Council - 1APP CONSULTATION	24/11/2016
43	13/10/2016	Email	HCC	@mail user account closure	Friday 16th December 2016

Sandleheath Parish Council - Appendix 2

**Financial Statement Prepared for Meeting dated
Thursday 13th October 2016**

Total all balances :		£10,834.90	
Balances as at :			
	Current (Community Account)	Deposit	
	£6,519.17	£4,315.73	
Payments since last meetings dates :		28th July 2016	
Cheque No	Payee	Details	TOTAL COST
100797	Victoria Eden	Clerk's Fees and Expenses - 2nd Quarter 2016-2017	£518.79
Items for payment			
Cheque No	Payee	Details	TOTAL COST
100798	ICO	Data protection renewal	£35.00
100799	Avon Tree Care	Parish lengthsman materials - scalplings	£43.74
100800	RBL	Donation for poppy wreath	£35.00
100801	HALC	Budgeting - Tricks and Tips workshop	£45.00
Receipts since last meetings date :			
Date	Received From	Details	TOTAL AMOUNT
29/09/2016	NFDC	Second half of precept and discretionary grant 2016-2017	£3,502.00