



- The hinges on the Common gate will be investigated shortly by Cllrs Stockton and Andrews

#### 17.8 Highways/Footpaths

- a) Cyclepath - Esther Smeardon provided an update. The work is now almost complete and the path is now open with a temporary barrier. Two timber bollards are to be installed at the Marl Lane entrance prior to 13th January 2017 to prevent vehicular access as the parish council has been advised that a transit van may have tried to enter the industrial estate via this route. The surface will continue to be monitored and may be further compacted in the spring if necessary. It has been noted that drainage when entering from the industrial estate may need to be improved as excess water has been noticed recently and this matter will be monitored on an ongoing basis. The dead tree along the path may not be removed at the present time due to the hibernation of bats.

Esther is looking to arrange an opening event and will liaise with Sandleheath Community Association (SCA) accordingly so that the residents can see where public money is being spent. Rights of Way signage will also be improved although the parish council is to be notified if additional signage and bins are to be installed. The cost of the improvements to the footpath and bridleway was confirmed as £37760.

The members of the parish council wished to express their thanks for the work undertaken on the footpath and bridleway, and the Chairman will write to Hampshire County Council (HCC) in due course.

The Chairman thanked Esther for all her efforts and for coming to the meeting.

- b) Priority Cutting lists - HCC have requested that each Parish Council reviews their footpath network and informs them which 6 paths would benefit from cutting this year by 01/02/2017. After a short discussion, it was agreed that the following paths should be reflected on the cutting list and the Clerk is to advise HCC accordingly:

715, 760, 781, 7108, 7801, 7109

- c) Interest in footpaths workshops - HCC Access Teams hope to arrange training sessions in respect of footpath management in due course. At the present time, the members did not wish to register an interest for such sessions as they were happy with the current situation but will advise the Clerk if they wish to attend training in the future.

- d) Update in relation to ongoing repairs to highways - Cllr Wright provided a short update. Signage in respect of Bishops Lane has been requested and Clerk will report back at next meeting. The Highways team have confirmed that they are aware of the water leak on Main Road and are investigating accordingly. A Rockbourne resident has expressed concerns about the condition of Rockbourne Road but is now liaising with Rockbourne Parish Council. Clerk to arrange a meeting may be arranged with Bob Brown, Highways, if necessary. Residents were reminded to report any further concerns online at the following address: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems>

- e) Update in relation to any issues with footpaths - It was noted that the kissing gate has been moved from the entrance to the cycle path to replace the stile on Damerham path. It is hoped that the landowner will organise the installation of this gate shortly.

17.9 Future of St Aldhelm's - Cllr Daykin provided a short update and advised that matters were progressing. A trustees meeting is to be held on 9th January 2017 as the organisations are now navigating the final stages of the lease. Sandleheath Village Hall CIO will hold an AGM on 30th January 2017

#### 17.10 Parish Lengthsman Scheme

- The Parish Lengthsman's next visit to the village is on 13th February 2017 and the following tasks were added to his worksheet.
  - Clearance of leaves on Spring Lane
  - To improve condition of trees in middle of Common

The members were reminded to forward any further tasks to the Chairman in good time.

- Fordingbridge Town Council is currently updating parish lengthsman information online on behalf of the parish.

17.11 Removal of Public Telephone in Sandleheath - NFDC have now reported that BT wish to remove the Sandleheath public telephone box because of its little use and that there is mobile coverage in the area for emergency calls. After a short discussion, it was agreed that the parish council could not object its removal but felt the members should research whether to adopt the telephone box and put it to another use. Cllr Daykin advised that he would look into the possible adoption of the telephone box. Clerk to advise NFDC accordingly by 13th January 2017 and investigate insurance costs and other obligations of owning the telephone box (e.g. maintenance and power supply).

17.12 Planning Applications

- a) To receive and comment on applications received: No new applications
- b) To review decisions received from the NFDC Planning Authority: No new decisions
- c) Other planning matters:

- **16/11544 - Ringwood & Fordingbridge Skip Hire, Courtwood Farm, Court Hill, SANDLEHEATH, SP6 1QD - Erection of a building on site to house a biomass boiler and ancillary equipment along with 3 x 50m drying bays for material storage**

Cllr Stockton gave an update. Further to comments being forwarded to Hampshire County Council, a response had been received from the applicant in relation to questions raised by the parish councillors. However it was agreed that further information was still required.

Damerham Parish Council had forwarded comments to NFDC, another consultee, and had arranged a meeting to discuss the matter on 11th January 2017. Cllr Stockton advised that he had requested to speak at this meeting and would report back accordingly.

- **Land at Whitsbury Road** - Following the presentation by the developer on 14th December 2016, the plans are now available to view at [www.whitsburyroad.co.uk](http://www.whitsburyroad.co.uk). The deadline for comments was 4th January 2017 although members may still be able to forward their thoughts relating to infrastructure concerns, parking concerns and lack of regulation in relation to school drop off parking.

17.13 To receive items of Correspondence - The Clerk advised that relevant correspondence had been forwarded to councillors via email but drew their attention to the Correspondence Overview (Appendix 1). The members were advised to note any deadlines and the following correspondence was highlighted:

- Members were to advise the Clerk if they wished to have copies of English Planning in Crisis
- It was highlighted that the Police and Crime Commissioner will be holding a Rural Community Matter Conference at the New Forest Outdoor Centre, Minstead on 11th February 2017
- The next deadline for the Small Grants Scheme is 23rd January 2017 and monies may be available for path surfacing, replacing stiles with gates and leaflet production

17.14 Finance

- a) To review current balances and financial position  
Current account £4867.26    Deposit account £4316.25 (interest added)  
An up to date Financial Statement (Appendix 2) was prepared and forwarded to the Parish Councillors. Quarterly bank reconciliations will be forwarded to Cllr Maynard in due course.
- b) To authorise and sign cheques for payment  
The following invoices were approved and the Council **RESOLVED** for the cheques to be drawn up accordingly:

Cheque No	Payee	Details	TOTAL COST
100808	Rae Straton Luncheon Club	Grant Aid	£60.00
100810*	Fordingbridge & District Day Centre for the Frail and Housebound	Grant Aid	£60.00

\*100809 cancelled due to administrative error

- c) Precept Request: The Clerk clarified that the Sandleheath Parish Council spending requirement for 2017-2018 is to be £7214 as a 3% increase was agreed at the previous meeting. There is no longer any discretionary grant. This precept request will now be forwarded to NFDC prior to the deadline of 16th January 2017.

17.15 Meetings of Outside Bodies: No meetings attended.

17.16 Matters to be raised on next agenda : Out of Hours Service process; dates for vegetation cutting 2017; review of risk assessment (to include cycleway)

17.17 Date of Next Meeting - Thursday 16th February at 7-30pm in St. Aldhelm's.

The Chairman closed the meeting at 8.25pm.

Cllr Stockton forwarded his apologies for the next meeting. Cllr Daykin will chair the meeting.

*These are draft minutes until approved at the next parish council meeting.*

*Appendices are also reflected on the website*

Appendix 1 - Correspondence 01.12.2016 - 05.01.2017					
Ref.	Date Received	Delivery Method	Received From	Details	Meeting date / Deadline / Consultation Period
1	02/12/2016	Email	Fordingbridge Town Council	Fordingbridge Twinning Event	
2	05/12/2016	Email	Resident	Update on Coronation Terrace	
3	06/12/2016	Email	PCS Communities	Defibrillators made affordable for your community	
4	07/12/2016	Email	NFDC	Local Government Review - Review of Options for the Future Working of Local Government in Hampshire	
5	08/12/2016	Email	HALC	You are invited to a Board Awayday and Open Forum - Tuesday 24th January 2017 - South Wonston Pavilion	
6	08/12/2016	Email	HALC	Publication English Planning in Crisis – 10 Steps to a Sustainable Future	
7	09/12/2016	Email	NFDC	Council Chairman celebrates volunteer heroes	
8	12/12/2016	Email	Hampshire Alert	Residential Burglary Update	
9	12/12/2016	Email	Hampshire County Council	Your Hampshire	
10	13/12/2016	Email	HALC	New Funding	

<b>Ref.</b>	<b>Date Received</b>	<b>Delivery Method</b>	<b>Received From</b>	<b>Details</b>	<b>Meeting date / Deadline / Consultation Period</b>
11	13/12/2016	Email	NFDC	Local charity can bank on Totton Health and Leisure	
12	13/12/2016	Email	Hampshire Alert	Fake Bank Letters	
13	14/12/2016	Email	NFDC	New Forest District Council Forward Plan of Key Decisions - January 2017	
14	14/12/2016	Email	HALC	Guidance regarding Religion and Belief law	
15	15/12/2016	Email	Hampshire County Council	Small Grants Scheme- next deadline approaching	23/01/2017
16	15/12/2016	Email	HALC	Transparency Regulations' learning sessions	06/02/2017
17	15/12/2016	Email	Pear Technology Services Ltd	Digital Mapping Systems for Councils in Hampshire	
18	16/12/2016	Email	NFDC	Intended Public Payphone Removals in the New Forest District and National Park	13/01/2017
19	19/12/2016	Email	HALC	Tackling Inactivity Event	
20	19/12/2016	Email	Hampshire County Council	Access Hampshire Newsletter	
21	21/12/2016	Email	Hampshire Alert	Police And Crime Commissioner Rural Communities Matter Conferences	
22	25/12/2016	Email	Hampshire Alert	System Admin Update For 2016	
23	27/12/2016	Email	Damerham Parish Council	Ringwood and Fordingbridge Skip Hire, Planning Application 16/11544	11/01/2017
24	28/12/2016	Email	Hampshire County Council	Update re Cycleway	
25	01/01/2017	Email	Rockbourne Resident	Condition of Rockbourne Road	
26	03/01/2017	Emails	Hampshire County Council	Updates re cyclepath	
27	04/01/2017	Email	Hampshire Alert	Chief Constable Invites You To Have Your Say On Police Funding	
28	04/01/2017	Email	HALC	You are invited to a Board Awayday and Open Forum - Tuesday 24th January 2017 - South Wonston Pavilion	
29	04/01/2017	Email	Hampshire Alert	Cycle Thefts	
30	05/01/2017	Email	Hampshire County Council	Small Grants Scheme Countryside Access - Deadline approaching	23/01/2017

## Sandleheath Parish Council - Appendix 2

### Financial Statement Prepared for Meeting dated Thursday 5th January 2017

<b>Total all balances :</b>		<b>£9,182.99</b>	
<b>Balances as at :</b>			
Current (Community Account)		Deposit	
<b>£4,867.26</b>		<b>£4,315.73</b>	
<b>Payments since last meetings dates :</b>		<b>1st December 2016</b>	
Cheque No	Payee	Details	TOTAL COST
100802	HALC	Officer's Update	£21.00
100803	NFDC	Grounds Maintenance	£556.80
100804	Victoria Eden	3rd Quarter's Clerks Fees, expenses and annual working from home allowance	£782.17
100805	Philip Stockton	Chairmans Allowance	£50.00
100806	SLCC	Membership renewal	£46.50
100807	Damerham Parish Council	The Knowledge training	£36.70
<b>Items for payment</b>			
Cheque No	Payee	Details	TOTAL COST
100808	Rae Straton Luncheon Club	Grant Aid	£60.00
100810	Fordingbridge Day Centre	Grant Aid	£60.00
<b>Receipts since last meetings date :</b>		<b>1st December 2016</b>	
Date	Received From	Details	TOTAL AMOUNT